

**SEVEN SPRINGS OWNERS ASSOCIATION
CLUBHOUSE/PRIVATE PARTY INFORMATION & RULES**

The clubhouse is available for private parties to condominium owners only. The following information will help familiarize you with the clubhouse facilities. The regulations governing parties are established to protect the investment of all the Association members and must be strictly adhered to.

1. A reservation and damage deposit of \$150.00 cash is required to confirm your reservation at least 48 hours prior to the date requested. This deposit is refundable when proper clean up and all regulations have been adhered to.
2. The Association will assess a clean up charge of \$30.00 per hour, should management find it necessary to clean up after any party. (This also includes common areas outside clubhouse.)
3. Private parties are permitted to last until 10:00 p.m. Sunday through Thursday and until 12:00 p.m. on Friday and Saturday. Clean up must be done by 10:00 a.m. the following morning and keys must be returned to management at that time.
4. Cooking facilities are available in the clubhouse for your use. Extra care is requested when using hot dishes so as not to damage tables and counter tops.
5. **MAKE SURE THE STOVE/OVEN IS COMPLETELY TURNED OFF BEFORE LEAVING THE CLUBHOUSE.**
6. Charging admission to any private party for any reason is strictly prohibited.
7. "Live" music is not permitted. Controlled recorded music is permissible. Please be aware of the noise level after 10:00 p.m.
8. The swimming pool and tennis courts are not considered exclusive use with connection to party reservations. They are open to all residents, owners and guests at normal hours.
9. Decorating the clubhouse is permitted, although prior approval is necessary from management.
10. Private parties are to be confined to the clubhouse only.
11. Only an Owner can make reservations. An Owner can reserve the clubhouse for his or her tenant but the Owner is ultimately responsible.
12. Teenagers and young children are the responsibility of the parents and/or guardians. The Owner who signs below is responsible for the care of the Club House and all damage. The reserving party assumes liability for any costs incurred for the repair and replacement of any damage to the interior and exterior of the clubhouse.
13. The Association is not responsible for any items left in the clubhouse.
14. NO GLASS containers are allowed in pool area at any time.

I hereby understand and accept the above-mentioned rules with regards to the use of the clubhouse for private parties. I accept the liability responsibility of my guests and agree to leave the clubhouse in its original condition at the end of the reserved time period. Failure to comply with the above rules, will result in forfeiture of my security deposit. Violations of these and other rules/laws will be handled by the Denver Police and/or via the Association's Rules and Regulations (Violation Procedures).

Owner's Name(please print)

Owner's Signature & Date

Date of Use

Unit # owned

Management/Agent

Date